



401 W. Kern Avenue
 McFarland, CA 93250
 661-792-3091 Office
 661-792-3093 Fax

Master Uniform Application

I. Type of Application

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Precise Development Plan |
| <input type="checkbox"/> Site Plan Review (Non SFR) | <input type="checkbox"/> Specific Plan | <input type="checkbox"/> Williamson Act Contract | <input type="checkbox"/> Zone Variance |
| <input type="checkbox"/> Zone Change | <input type="checkbox"/> Zone Text Amendment | <input type="checkbox"/> Parcel Map Waiver | <input type="checkbox"/> Lot Line Adjustment |
| <input type="checkbox"/> Parcel Map | <input type="checkbox"/> Tract Map | <input type="checkbox"/> Reversion to Acreage | <input type="checkbox"/> Other: _____ |

II. Submittal Requirements

All items identified below must be included in the application packet. If any items are missing, the application will not be accepted. **ACCEPTANCE OF AN APPLICATION DOES NOT GUARANTEE PROJECT APPROVAL.**

- Completed Master Uniform Application
- Detailed Project Description
- One (1) Preliminary Title Report, not less than two months old, for all subject properties
- Payment of Filing Fees (contact the Planning Department for fees due)
- Signed Billing Authorization Form (if applicable, required for all deposit based fees)
- Submittal Checklist corresponding with application type identified above

CONSENT OF APPLICANT AND PROPERTY OWNER: The consent of the applicant and property owner, if not the applicant, is required for filing an application for a land use development permit within the City of McFarland. The signatures of the applicant and property owner(s) below constitute consent for filing of this application.

INCOMPLETE APPLICATIONS: The completeness of this application, which includes accompanying plans, shall be subject to the review of the Planning Department. Applications for any of the above listed actions, and other actions as deemed necessary by the Planning Department, shall be considered incomplete pending a completeness review.

III. General Information

Project Information

Name of Project (if applicable): _____

Address: _____

APN(s): _____ Site Area: _____

Zone District: _____ Planned Land Use Designation: _____

Existing Use of Property: _____

Applicant Information

Name of Applicant: _____

Address: _____ Email Address (optional): _____

Phone Number: _____ Fax Number (optional): _____

Signature: _____

Property Owner Information

Name of Property Owner: _____

Address: _____ Email Address (optional): _____

Phone Number: _____ Fax Number (optional): _____

Signature: _____

Signature: _____



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Billing Authorization Form

As partial performance related to application processing, the Applicant (and/or Property Owner of the subject property of the project application) shall make a deposit (funds) in the amount of \$ _____ to the City upon filing of their application. City shall charge all lawful expenses incurred in providing Application processing services against Applicant's deposit and any other required City fees. City expenses may include, though not be limited to, City staff time and directly related expenses for application review for completeness, application referrals, noticing of meetings and hearings, site inspections, staff report preparation, preparation of correspondence, response to public inquiries related to the Application, copying and mailing charges, and attendance at meetings.

The undersigned Applicant assumes full responsibility for all costs incurred by the City in the processing of this application. The Applicant further acknowledges and agrees that the fees posted herewith may not be adequate to fully reimburse the City for costs incurred in connection with the Application process, and that periodically, as the need arises, Applicant(s) may be called upon to make further deposit of funds.

Applicant agrees that there shall always remain on deposit with the City sufficient funds to cover the anticipated costs to be incurred with the Application process for a period of thirty (30) business days. (Note: in some instances, funds may be required to cover a period of time beyond 30 days, particularly when consultant services are being used and significant expenses are incurred.) In the event, for any reason, a City request for further deposit of funds from Applicant is not fully satisfied, within thirty (30) business days the City shall cease processing of this Application and the related project, and shall record the failure to make the requested deposit of funds as the Applicant's request to cease processing the Application. In addition, should the funds on deposit ever fall below an amount, estimated by the City in its sole discretion, sufficient to cover the anticipated costs to be incurred in the Application process for a period of thirty (30) business days, the City shall cease processing of the Application and cancel same, and shall record the lack of funds as the Applicant's request to cease processing the Application.

The advance of funds shall not be dependent upon the City's approval or disapproval of the Applicant's application, or upon the result of any action, and shall in no way influence the project. Further, neither Applicant nor any other person providing funding for the Application shall, as a result of such funding, have any expectation as to the results of the Application process or the selection of an alternative favorable to or benefiting the Applicant.

Upon conclusion of processing services and full reimbursement to the City for any outstanding costs that may have been incurred in Application processing, any remaining deposit monies with the City shall be returned to the Applicant. The City may withhold final approval of any project/permit until all fees/invoices are paid in full.

I certify under proof of perjury that I am the property owner or that I am authorized, as project Applicant, to enter into this funding agreement on his/her behalf I agree to advise the City in writing should I no longer be associated with the below-referenced property/project.

Signature: _____

Date: _____

Printed Name: _____

Relationship to Application: Applicant Property Owner

Application No.: _____

Address/APN: _____

Billing Contact Information (for mailing of invoices)

Name: _____

Phone Number: _____

Address: _____

CONTACT LIST

Step 1: All applicants must submit plans to Community Development Department-Building Inspection Division for initial processing, permit fees, and obtain plan check and permit information.

*Separate approvals may be needed from other departments and agencies, depending on the project scope.

Step 2: The applicant must file and obtain approval by all engineers below before any permit is issued. Please submit at least three (3) sets of plans and contact each firm for additional submittal requirements:

BHT Engineering, Inc.

(Civil Engineer)

Juan Pantoja, P.E.

juan@bhtengineering.com

218 S. "H" Street, Suite 201

Bakersfield, CA 93305

(661)378-4796

Cannon Engineering Consultants

(Wastewater Engineer)

Amando Garza, P.E

1050 Southwood Drive

San Luis Obispo, CA 93401

T. (805)544-7407 Cell (661)319-1678

F. (805)544-3863 amandog@cannoncorp.us

CannonCorp.us

Dee Jasper

(Water/stormwater Engineer)

djasper@djacivil.com

2730 Unicorn Road #7

Bakersfield, CA 93308

(661)393-4796

Interwest Consulting Group

(Building & Safety Architecture)

Bob Barks

1171 W. Shaw Avenue, suite 102

bbarks@interwestgrp.com

Fresno, CA 93711

(559)4489839

LIST OF OTHER AGENCIES:

Once Application has obtained plan set approval by all engineers & fire department, the following items are required from you at the time of permit issuance:

Step 3:

- (5) five sets of complete approved plans (with signature/stamps) to the City of McFarland
- Payment of all permitting fees (building, plumbing, electrical, grading, business license)
- Proof of payment for all invoices/fees by the firms
- Proof of payment of all Development Impact Fees
- Proof of payment of McFarland Unified School District Fees
- Proof of payment of Park Impact fees
- Solid Waste Hauler Permit Information

San Joaquin Valley Air Pollution Control District

Southern Region

34946 Flyover Court

Bakersfield, CA 93308

(661)392-5500

(661)392-5585

McFarland Recreation & Park

Jeff Nickell

100 2nd Street

McFarland, CA 93250

(661)792-3187

Kern County Fire Department

Office of the Fire Marshal

Jason Gonzales/Fire prevention Inspector

jagonzales@kerncountyfire.org

2820 M St. Bakersfield, CA 93301

(661)330-0161

McFarland Unified School District

601 2nd Street

McFarland, CA 93250

(661)792-3081

NOTE: All fees for plan review by the above firms must be paid in full by the applicant directly to the Engineering Firm prior to permit issuance