

# CITY OF MCFARLAND

# CINCO DE MAYO

## FESTIVAL PARADE APPLICATION

Parade Date: Sunday, April 26th

Parade Start Time: 2:00 p.m.

Staging: 12:00-1:00 p.m.

**RAIN OR SHINE THE PARADE MUST GO ON!**

Entries accepted into the Parade must attend the mandatory meeting to pick up their packet. Entries who do not send a representative are subject to forfeiting their placement.

### **CINCO DE MAYO FESTIVAL PARADE ENTRY APPLICATION**

**COMPLETE ALL INFORMATION – TYPE OR PRINT LEGIBLY.** Attach additional pages if needed.

**INSTRUCTIONS:** Read all rules and regulations and then complete Sections 1-3 of this application. Retain a copy for your records.

\_\_\_\_\_  
Please deliver/mail your completed application, and evidence of insurance to:  
City of McFarland Attention: Community Development  
401 W. Kern Avenue, McFarland, CA 93250  
Or via email to:  
[communitydevdept@cityofmcfarland.ca.gov](mailto:communitydevdept@cityofmcfarland.ca.gov)

### **SECTION 1: CONTACT INFORMATION** PERSON RESPONSIBLE FOR THE ENTRY

Organization/Business: \_\_\_\_\_

Non-Profit: No \_\_\_\_ Yes \_\_\_\_ If yes, enter tax ID Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**SECTION2: PARADE ENTRY** ALL PARADE ENTRIES MUST SELECT A CATEGORY - MARK THE APPROPRIATE BOX

MARK EACH CATEGORY FOR MULTIPLE ENTRIES (VEHICLE & MARCHING OR FLOAT & MARCHING, ETC.)

NOTE: ALL FLOATS WILL BE JUDGED. JUDGING BEGINS PROMPTLY AT 1:00P.M., ENTRY AND FLOAT REPRESENTATIVE MUST BE STATIONED IN ASSIGNED SPOT AT THS TIME TO QUALIFY. LATE FLOATS WILL NOT BE JUDGED.

Type of Entry (check one):

- Float       Marching Group       Vehicle       Walking Unit  
 Band       Other: \_\_\_\_\_

Description of Entry (for announcer's script):

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Float: Please fully describe your float, type of vehicle, dimensions and any special features (height Measurement is from the street to the highest point). Also, describe your organization (who you are, awards/recognitions, how long in business/service, etc.). Additional page(s) may be added.

**FLOAT ENTRY DRAWING**  
(STICK DRAWING IS ACCEPTABLE)

**TRUCK AND TRAILER:**



Walking/Marching Group: No stopped performances, unless approved by the parade committee. Describe number of marchers, chaperones, and any vehicle, which are a part of the group.

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Total Number of Participants: \_\_\_\_\_ Number of Vehicles: \_\_\_\_\_  
Approximate Length of Entry: \_\_\_\_\_ feet

Special Requirements: (Please list any special setup needs, animals, music)

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**SECTION 3: STATEMENT OF COMPLIANCE** Organization/Business Name:

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I acknowledge and understand participants are asked to remember that the purpose of the parade is to provide enjoyment and fun for the members of the community. All items for sale shall be appropriate for children under the age of 18. The McFarland Cinco De Mayo Parade Committee reserves the right to approve or deny entry to the parade if the nature of the float is not family friendly or any other rules are not adhered to. Groups will be promptly removed from the route if the rules are not adhered to maintain public safety. Retain parade rules and instructions and read carefully as this will be a helpful guideline in making your day and appearance go smoothly.

On behalf of the above-mentioned organization, I hereby waive and refuse any and all rights and claims for damages against the City of McFarland, the McFarland Cinco De Mayo Festival Committee, and/or sponsors, agents, officers or members. I also agree to abide by all the guidelines and regulations as outlined by the committee and understand that this information is being obtained for the purpose of registration. The applicant hereby consents to public assess being provided to this information request. Additionally, the undersigned voluntarily consents to use of participant's photograph, name, image and likeness (recordings), and waives and releases the City of McFarland, the McFarland Cinco De Mayo Festival Committee from any and all claims, causes, damages, liabilities and/or actions arising there from and/or relating thereto, whatsoever, provided said use shall be for non-commercial purposes in connection with advertising, administrative, programmatic and promotional activities and materials. In connection therewith, participant grants a royalty-free, irrevocable permission to use, reproduce, publish, broadcast and distribute the recordings.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title/Organization: \_\_\_\_\_

## **PARADE RULES & REGULATIONS**

To ensure a safe and enjoyable event for everyone, all participants must agree to the following rules:

1. Check-In & Line-Up:

Participants must check in at the designated staging area by 1:00pm.  
Late arrivals may forfeit participation.

2. Safety:

- o All vehicles must be driven by licensed, insured drivers.
- o No one may get on or off a moving float or vehicle.
- o Children must be supervised at all times.

3. Decorations:

- o All entries must be specific to the group, Cinco de Mayo theme.
- o Use fire-retardant materials when possible.
- o Must be family friendly in nature.

4. Conduct:

- o No throwing candy or any items at or to spectators; candy may be handed out by walkers alongside the route.
- o No political campaigning or offensive content is permitted.
- o Music should be family-friendly and kept at a reasonable volume.

5. Liability:

- o The sponsoring organization and city are not responsible for accidents, injuries, or damages.
- o Participants agree to hold harmless the City of McFarland, and all associated sponsors.

### Agreement & Signature

I have read and agree to abide by the parade rules and regulations above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title/Organization: \_\_\_\_\_