



# City of McFarland

## Engineering Permit Application

401 W. Kern Ave  
 McFarland, CA 93250  
 Phone: (661) 792-3091  
 Fax: (661) 792-3093

<b>Permit No:</b>
<b>Date:</b>
<b>Valuation:</b>
<b>(APN):</b>

Please Fill out all areas which may apply below. This Form shall be filled out **COMPLETELY** to begin the permit process.

Permission is requested to encroach on the City street or alley right of way as follows: (Complete all items: N/A if not applicable)  
**APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED ATTACHMENTS ARE INCLUDED**

<b>Project location:</b>		<b>Date:</b>			
<b>Address or Street Name:</b>		<b>City, State, Zip:</b>			
<b>Est. Starting Date:</b>	<b>Est. Completion Date:</b>	<b>Est. Cost in City ROW:</b>			
<b>EXCAVATION</b>	Max Depth (ft.):	Average Depth (ft.):	Average Width (ft.):	Length (ft.):	Surface Type:
<b>PIPES</b>	Type:	Diameter:	Product:	Voltage:	
<b>Contractor or Applicant:</b>			<b>Architect, Engineer, Project Mgr., or Utility Co:</b>		
<b>Address:</b>			<b>City:</b>		
<b>State:</b>	<b>Zip:</b>	<b>Phone: ( )</b>	<b>License No:</b>		
<b>Print Name:</b>			Title:		
<b>Authorized Signature:</b>			Date:		

**CHECK THE APPROPRIATE CATEGORIES BELOW WHICH DESCRIBE THE PROJECT.**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> New Construction      | <input type="checkbox"/> Fire Hydrants                           | <input type="checkbox"/> Street Light     | <input type="checkbox"/> Flags, Signs, Banner(s) Decoration(s)                    |
| <input type="checkbox"/> Maintenance or Repair | <input type="checkbox"/> Regulatory, Warning Information Signs   | <input type="checkbox"/> Sewer Main(s)    | <input type="checkbox"/> Public Utility, Modification(s), Extension(s), Hookup(s) |
| <input type="checkbox"/> Curb and Gutter(s)    | <input type="checkbox"/> Modification- Traffic Control System(s) | <input type="checkbox"/> Sewer Lateral(s) | <input type="checkbox"/> Storm Drain Inlet(s)                                     |
| <input type="checkbox"/> Driveway Approach(es) | <input type="checkbox"/> Modifications or Traffic                | <input type="checkbox"/> Storm Drain(s)   | <input type="checkbox"/> Street Surfacing   |
| <input type="checkbox"/> Sidewalk(s)           | <input type="checkbox"/> Strom Drain Lateral(s)                  | <input type="checkbox"/> Water Main(s)    | <input type="checkbox"/> Other  |
| <input type="checkbox"/> Ramped SW Return(s)   | <input type="checkbox"/> Temporary Signal(s)                     | <input type="checkbox"/> Water Service(s) |   |
| <input type="checkbox"/> Street Trees          |  | <input type="checkbox"/> Survey(s)        |   |

**FULLY DESCRIBE WORK WITHIN CITY ROW:** Attach complete plans (3 sets folded 8 1/2 x 11), specs, calcs, maps, traffic control plan, etc., if applicable. Traffic control plans shall be in accordance with the current edition of the California Department of Transportation "Manuel of Uniform Traffic Control Devices". A vicinity map is required with all applications.

IS THE COUNTY/ STATE OR OTHER AGENCY INVOLVED? (Permits, Approval, etc.) Yes No

**LICENSE TO ENCROACH** are NOT valid WITHOUT an Underground Service Alert (USA) Number. Call 1-800-227-2600

**USA NO:** \_\_\_\_\_ **Related Building Permit NO:** \_\_\_\_\_

**NOTE:** The Contractor is required to have a valid City of McFarland Business License, current copies of Certificate of General & Auto Liability Insurance and Worker's Compensation on file with the City of McFarland Building Division prior to issuance of any permits.

**Business License EXP:** \_\_\_\_\_ **W.C.INS. EXP:** \_\_\_\_\_

**AUTO INS. EXPIRES:** \_\_\_\_\_ **GEN. LIABILITY EXP.:** \_\_\_\_\_

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## PERMIT PROVISIONS

1. **Definition:** This permit is issued under Title 12, Chapters 12.04 and 12.08 of the McFarland Municipal Code. The term "grantor" shall mean the City of McFarland.
2. **Acceptance of Provisions:** Permittee agrees that the doing of any work under this permit shall constitute an acceptance by the Permittee of provisions hereof. A surety bond in a form and amount satisfactory to the Grantor may be required to ensure performance in accordance with all terms, conditions and restrictions hereof. This permit is granted with the understanding that no precedent shall be established on the question of permitting any certain kind of encroachment within City rights of way.
3. **Notice Prior to Starting Work:** Prior to commencing any work authorized herein, Permittee shall give 24 hours notice to the Public Works Dept. If work is discontinued for a period of twenty-four (24) hours, twenty-four (24) hours notice shall be given before restarting work.
4. **Keep Permit on the Job Site:** This permit shall be kept at the site of the work and upon request must be shown to any representative of Grantor or any Law Enforcement Officer.
5. **Permits from Other Agencies:** Permittee shall, whenever required by law, secure a written order or consent to the doing of the work from any other public agency having jurisdiction, and this permit shall not be valid or effective until such order or consent is obtained.
6. **Storage of Material:** No material shall be stored within eight (8) feet of the edge of pavement or traveled way, or within the shoulder line where the shoulders are wider than eight (8) feet. Such material shall not be so stored for more than three (3) consecutive calendar days.
7. **Clean Up Right of Way:** Upon completion of the work, all brush, timber, scraps and other material shall be entirely removed and the right of way left in a condition satisfactory to Grantor.
8. **Standards of Construction:** All work shall conform to City standards of construction and the State of California Department of Transportation, Standard Plans and Specifications, current edition. The provisions of the permit shall govern.
9. **Supervision of Grantor:** All work to be done shall be subject to the supervision and satisfaction of the Grantor.
10. **Future Moving of Installation:** Permittee agrees that upon request by Grantor, said encroachment will be immediately removed at Permittee's own sole risk, cost and expense.
11. **Liability for Damages:** Permittee shall indemnify the City of McFarland, and any of its officers, employees, servants and agents, and shall defend and hold them harmless from any and all claim of liability for personal injury or personal damage due to any acts or failure to act in connection with any construction, repair or maintenance arising from or in connection with any work permitted herein.
12. **Making Repairs:** Permittee shall promptly make any and all repairs to right of way surfaces and road paving unless Grantor gives notice of its election to make such repairs itself. If Grantor gives such notice, Permittee shall immediately purchase and have delivered at the site materials specified by Grantor. All payments for labor, equipment and other charges by Grantor for or on account of such work shall be made by Permittee within ten (10) days from the date of any bill, written order or voucher sent by or approved by Grantor. Grantor may require a deposit in an amount sufficient to cover the estimated cost before starting such repairs.
13. **Care of Drainage:** If the work herein contemplated shall interfere with established drainage, suitable provision shall be made by Permittee for the situation so as not to present a hazard or cause damage.
14. **As-Built Plans:** After completion of underground or surface work of consequence. Permittee shall, when requested, furnish to the City of McFarland as Built plan showing location and details.
15. **Construction and Repair:** Permittee shall properly construct, maintain and repair any encroachment authorized herein, and shall exercise reasonable care in inspecting for immediately repairing any injury to the highway which occurs as a result of the existence of said encroachment or as the result of any work done hereunder.
16. **Crossing Roadway:** Service and other small diameter pipes shall be jacked or otherwise forced underneath pavement without disturbing the surface thereof. Pavement or roadway shall not be cut or otherwise disturbed unless specifically permitted on the reverse side hereof. Service pipes are not permitted inside of culvert structures used as drainage facilities.
17. **Limit Excavation:** No excavation shall be made closer than 8 feet from the edge of the pavement except as may be authorized by Grantor.
18. **Tunneling:** No tunneling is permitted except as specifically authorized by Grantor.
19. **Depth of Pipes:** There shall be a min. of 36-inches of cover for sewer lines and a minimum of thirty 30-inches over all other pipes.
20. **Backfilling:** All backfilling is to be moistened as necessary and thoroughly tamped. Backfill material shall be a uniform grading as directed by the Grantor. Backfill shall also comply with any provisions on the face of the permit.
21. **Maintain Surface:** Permittee shall maintain the surface over any and all structures placed hereunder as long as same shall exist.
22. **Pipes Along Roadway:** Pipes and utilities paralleling the pavement shall be located at such distance and at such depth from the pavement as specifically directed by the Grantor. Cutting of tree roots is not permitted.
23. **Location Pole Lines:** Pole lines shall be located as specifically directed on the reverse side hereof.
24. **Permission from Property Owners:** Whenever necessary. Permittee shall secure written permission from abutting property owners prior to the starting of any work hereunder.
25. **Grades and Specifications:** Grades and types of construction shall be as detailed by plans or stated on the reverse side hereof.

**Expired Encroachment Permit:** Permit expire 30 days from date issued unless otherwise indicated by the applicant.