

**REGULAR CITY COUNCIL MINUTES**  
**TELECONFERENCE/VIRTUAL MEETING**  
May 13, 2021

**MCFARLAND CITY COUNCIL**  
**MCFARLAND SUCCESSOR AGENCY**  
**MCFARLAND PUBLIC FINANCE AUTHORITY**  
**MCFARLAND IMPROVEMENT AUTHORITY**  
**MCFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor Gonzalez called the meeting to order at 6:08 p.m.

**ROLL CALL**

Council Members Present: Gonzalez (Mayor), Pérez, Ayon, Cano

Council Members Absent: Rodriguez

**OFFICIALS PRESENT**

City Manager Lara, Chief of Police Williams, Interim City Attorney Hodges, City Clerk Alvarado, Acting Community Development Director Ronk, Accounting Supervisor Lara, Public Works Director Mario Gonzales

**INVOCATION**

Councilmember Cano

**PLEDGE OF ALLEGIANCE**

Mayor Pro-Tem Pérez

**PRESENTATIONS AND PROCLAMATIONS**

Proclamation proclaiming National Public Works week May 16-22 was presented to the McFarland Public Works Department by Mayor Sally Gonzalez.

Certificate of recognition was presented to Jesus G. Pérez by Councilmember Saul Ayon and Ricardo Cano.

Appreciation business award was presented to Fay Yin Restaurant by Councilmember Ricardo Cano.

**PUBLIC COMMENTS**

Danny Sanchez 512 10<sup>th</sup> Street- Stated that he wants Council to understand the bad history of McFarland and is asking for a better decision-making process. He agreed to meet with council and or mayor to address his concerns.

**CONSENT AGENDA**

1. Motion was made by: Councilmember Ayon to approve the warrant register for **\$437,994.17** from April 14, 2021 through April 30, 2021; 2<sup>nd</sup> by: Councilmember Cano  
**Vote: 3/0**  
**Ayes: Ayon, Cano, Pérez**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: Gonzalez (Mayor)**

**\*Mayor Gonzalez recused herself from item #1 due to marriage.**

2. Motion was made by: Councilmember Ayon to approve payroll register for **\$206,052.81** for April 2021; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 3/0**  
**Ayes: Ayon, Cano, Pérez**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: Gonzalez (Mayor)**

**\*Mayor Gonzalez recused herself from item #2 due to marriage.**

3. Motion was made by: Councilmember Ayon to approve minutes of Regular City Council Meeting of April 22, 2021; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
  
4. Motion was made by: Councilmember Ayon to approve advertisement of two vacant Planning Commission seats; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
  
5. Motion was made by: Councilmember Ayon to approve and adopt **Resolution No. 2021-0021** Resolution of The City Council Declaring Results of a Special Annexation Election, Determining Validity of Prior Proceedings, And Directing Recording of Amended Notice of Special Tax Lien, City of McFarland Community Facilities District No. 2017-1 (Police Services) Annexation No. 2 (The Geo Group, Inc) 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
  
6. Motion was made by: Councilmember Ayon to approve and adopt **Resolution No. 2021-0022** Resolution of The City Council Declaring Results of a Special Annexation Election, Determining Validity of Prior Proceedings, And Directing Recording of Amended Notice of Special Tax Lien, City of McFarland Community Facilities District No. 2017-2 (Landscaping and Street Maintenance) Annexation No. 2 (The Geo Group, Inc.) 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
  
7. Motion was made by: Councilmember Ayon to approve and adopt **Resolution No. 2021-0023** Resolution of The City Council Declaring Results of a Special Annexation Election, Determining Validity of Prior Proceedings, And Directing Recording of Amended Notice of Special Tax Lien, City of McFarland Community Facilities District No. 2019-1 (Fire Protection Services) Annexation No. 1 (Tract 7214 Phase 5 & 6 & The Geo Group, Inc) 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**

#### **PUBLIC HEARINGS**

None

#### **DEPARTMENTAL REPORTS**

- a. **Administration** – City Manager Lara informed that City Hall is working on the new hours of operation for City Hall the goal is to reopen full time Monday – Friday by June 1<sup>st</sup> from 9 a.m. to 4 p.m. Currently we are open from 11:00 am to 5 p.m. She informed that all city employees are currently taking harassment trainings. City department directors are working on the new budget. Public works director is working on putting together a listening session with our civil engineer.
  
- b. **Police Department** – Chief Williams thanked the Medina Family for donating a AED to the McFarland Police Department. He gave a brief presentation on the April STAT's he informed of

- very positive change. He congratulated his officers for their excellent efforts. And stated he is working on hiring the necessary officers to reduce the on call pay/ overtime.
- c. **Finance Department-** Acting Accounting Supervisor Lara informed council on the possibility of outsourcing the bills. He informed that his staff is looking into cross training Finance is working on the audit daily 18/19 audit to be completed by July 2021.
  - d. **Public Works Department-** Public Works Director Gonzales informed council that all his departments are currently working and completing all their job duties and attending to any issues that arise outside their daily duties. He also informed that all his departments are currently taking the sexual harassment training required. He thanked the LIONS club for always helping with the litter removal cleanup. He stated that he is working on scheduling a workshop with the civil engineer for road projects. The workshop will possibly be held on June 10th at 5:00 p.m.
  - e. **Community Development-** Acting Community Development Director Ronk informed that he is currently working on the budget for his department. He stated that his department are all being proactive and working on all their assignments. As council requested Mr. Ronk assured that he would contact the owners of the burnt, vacant or abandoned commercial buildings around town to assure that the issues are addressed.

#### ADMINISTRATIVE AGENDA

- 8. Motion was made by: Councilmember Ayon to approve water balance and use area management plan report for the City of McFarland wastewater treatment facility real property city owned (APN 060-050-24) 2<sup>nd</sup> by: Mayor Pro-Tem Pérez.  
**Vote: 4/0**  
**Ayes: Ayon, Pérez, Cano, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
- 9. Motion was made by: Councilmember Cano to place Amendment to Ordinance No. 5.48 on upcoming agenda for Introduction and First Reading; 2<sup>nd</sup> by: Councilmember Ayon  
**Vote: 4/0**  
**Ayes: Cano, Ayon, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
- 10. Motion was made by: Mayor Pro-Tem Pérez to place Amendment to Ordinance No. 5.04.140 on upcoming agenda for Introduction and First Reading; 2<sup>nd</sup> by: Councilmember Ayon  
**Vote: 4/0**  
**Ayes: Pérez, Ayon, Cano, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
- 11. Report, Discussion, and Give Direction to The City Manager And/or City Attorney to Prepare A Resolution That Modifies the Public Comment Section /Language on Future Agendas. *Council instructed city attorney to draft a resolution to modify language on agenda and instructed city staff to place resolution on upcoming regular city council meeting agenda for approval.*
- 12. Motion was made by: Councilmember Ayon to remove Rocio Mosqueda as the Administrator of Bank of America and assign Finance Supervisor Fernando Lara as the new Administrator of Bank of America Credit Cards; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
- 13. Motion was made by: Councilmember Ayon to approve the Human Resources Analyst position and authorize City Manager to proceed with advertising 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**

14. Report and Discussion of Workplan And Estimate from Clifton Larson Allen LLP For A Limited Scope Forensic Audit for Fiscal Years 2018 And 2019. *No Action Taken*
15. Report, Discussion, And Possible Approval of The *Agreement* with Mr. Bill Walker, CPA (45382), To Assist with The Completion of Fiscal Year 2019 Comprehensive Annual Financial Report and Single Audit. *No Action Taken*
16. Motion was made by: Councilmember Cano to approve the employment agreement for the Finance Director position between the City of McFarland and Fernando Lara 2<sup>nd</sup> by: Mayor Pro Tem Pérez.  
**Vote: 4/0**  
**Ayes: Cano, Pérez, Ayon, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
17. Motion was made by: Councilmember Ayon to award contract to *Mark Thomas*, in the amount of **\$54,924.00** for local roadway safety plan study funded by CALTRANS grant; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Ayon, Cano, Pérez, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
18. Motion was made by: Councilmember Ayon to approve *Resolution No. 2021-0019* A Resolution of The City of McFarland, California, Establishing A City Council Committee Policy Governing Council Committees; 2<sup>nd</sup> by: Mayor Pro Tem Pérez.  
**Vote: 4/0**  
**Ayes: Ayon, Pérez, Cano, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
19. Motion was made by: Mayor Pro Tem Pérez to approve *Resolution No. 2021-0020* A Resolution of The City of McFarland, California, Establishing A City Council Committee to Review City Employee Job Descriptions, City Organizational Structure, And the Current Needs of City Departments; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Pérez, Cano, Ayon, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
20. Motion was made by: Councilmember Cano to approve *Resolution 2021-0024* Authorization for The Execution of The Certifications and Assurances and Authorized Agent Forms for The Low Carbon Transit Operations Program (LCTOP) For the Following Project: Free Transit Fares – McFarland Transit-\$14,907; 2<sup>nd</sup>: Mayor Pro Tem Pérez  
**Vote: 4/0**  
**Ayes: Cano, Pérez, Ayon, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**
21. Motion was made by: Mayor Pro Tem Pérez to approve *Resolution No. 2021-0025* A Resolution of The City Council of The City of McFarland, California Initiating Proceedings for The Levy and Collection of Assessments for Landscaping and Lighting Assessment District No. 1, Fiscal Year 2021/2022, Pursuant to The Provisions of Part 2 Of Division 15 Of the California Streets and Highways Code; 2<sup>nd</sup> by: Councilmember Cano.  
**Vote: 4/0**  
**Ayes: Pérez, Cano, Ayon, Gonzalez (Mayor)**  
**Nays: None**  
**Absent: Rodriguez**  
**Abstentions: None**

Motion was made by: Mayor Pro Tem Pérez to approve **Resolution 2021-0031** A Resolution of The City Council of The City Of McFarland, California For Preliminary Approval Of The Engineer's Report Regarding The Proposed Levy And Collection Of Assessments For The Landscaping And Lighting Assessment District No. 1, Fiscal Year 2021/2022; 2<sup>nd</sup> by: Councilmember Cano.

**Vote: 4/0**

**Ayes: Cano, Pérez, Ayon, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

Motion was made by: Mayor Pro Tem Pérez to approve **Resolution 2021-0032** A Resolution of The City Council of The City of McFarland, California Declaring Its Intention to Levy And Collect Assessments For The Landscaping And Lighting Assessment District No. 1 For Fiscal Year 2021/2022; 2<sup>nd</sup> by: Councilmember Cano.

**Vote: 4/0**

**Ayes: Pérez, Cano, Ayon, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

22. Motion was made by: Councilmember Cano to approve **Resolution No. 2021-0026** A Resolution of The City Council of The City of McFarland Authorizing the Federal Funding Under FTA Section 5311 (49 U.S.C. Section 5311) With California Department of Transportation; 2<sup>nd</sup> by: Mayor Pro Tem Pérez.

**Vote: 4/0**

**Ayes: Pérez, Cano, Ayon, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

23. Motion was made by: Councilmember Cano to approve **Resolution No. 2021-0027** A Resolution of The City Council of The City of McFarland Authorizing the Federal Funding Under FTA Section 5311 (49 U.S.C. Section 5311- FTA C 9040.1f And FTA C 9050.1); With California Department of Transportation; 2<sup>nd</sup> by: Councilmember Ayon.

**Vote: 4/0**

**Ayes: Cano, Ayon, Pérez, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

24. Motion was made by: Councilmember Ayon to approve **Resolution 2021-0028** A Resolution of the City Council of the City of McFarland Designating the Week of May 16 – 22, 2021 "National Public Works Week." 2<sup>nd</sup> by: Mayor Pro Tem Pérez.

**Vote: 4/0**

**Ayes: Ayon, Pérez, Cano, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

25. Motion was made by: Councilmember Cano to approve **Resolution No. 2021-0029** A Resolution of The City Council of The City of McFarland, California, Adopting A Records Retention Policy and Records Retention Schedule; 2<sup>nd</sup> by: Councilmember Ayon.

**Vote: 4/0**

**Ayes: Cano, Ayon, Pérez, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

26. Motion was made by: Councilmember Ayon to approve **Resolution No. 2021-0030** A Resolution of The City Council of The City of McFarland, California, Amending the City's Amended Covid-19 Modified In-Person Meeting Protocols to Address the Covid-19 Pandemic and Adopting Such Protocols for City Council Meetings, City Department Meetings and City Commission Meetings; 2<sup>nd</sup> by: Mayor Pro Tem Pérez.

**Vote: 4/0**

**Ayes: Ayon, Pérez, Cano, Gonzalez (Mayor)**

**Nays: None**

**Absent: Rodriguez**

**Abstentions: None**

#### ORAL REPORTS FROM CITY COUNCIL ON COMMITTEES

- a. Delano Mosquito Abatement District (DMAD) – Council Member Cano – Meeting scheduled for upcoming Thursday.
- b. Kern Council of Governments (KCOG) – None to report.
- c. McFarland Tri-Agency Partners (MTAP) – Mayor will contact Mr. Resendez to get an update and inform council at our next meeting.
- d. Kern Economic Development Corporation (KEDC) – None to report
- e. Kern County Association of Cities (KCAC) – None to report
- f. Poso Creek IRWMP- Councilmember Ayon- Meeting was cancelled.

#### COUNCIL STATEMENTS

Council Member Cano- Thanked the McFarland Chamber of Commerce for hosting the National Day of Prayer he also thanked City Staff and the McFarland Police Department.

Mayor Pro-Tem Pérez- Thanked everyone present at the meeting and City staff she also assured the community that their concerns are being heard.

Mayor Gonzalez- Thanked everyone who attended the meeting and encouraged everyone to attend future meetings.

Council Member Ayon- Instructed staff to upload R&F letter to city website, Facebook, and marquee to assure residents are aware that they do not need to move their trash cans pick up location like they were previously instructed to do so.

**\*Motion to adjourn at 9:11 p.m.**

#### ADJOURNMENT

Meeting adjourned at 9:11 p.m.

Francisca Alvarado

Francisca Alvarado, City Clerk

